

# Catalog

## How to insert a product in Promotion?

01. Click on Catalog> Categories / Products

02. Double click on the category in which the product is registered, after loading the page of the category, click once on the registered product, in the column Products in Promotion click on the Green ball to activate the product in Promotion.

03. After loading the page, set the price of the offer or percentage, select the expiration date of the product in Promotion, and click the Insert button.

The product will be viewed by the expiration date on the Promotional Products page.

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