

# Catalog

## How to register / edit Gifts Ideas and Gifts

01) Access the Control Panel

02) After login click on Catalog >> Gift Ideas and Gifts

03) After clicking on the NEW PRODUCT button

04) Search for the Product you want to offer as Gift / Gift

05) Fill in the field Total Value Minimum (If customer purchase is greater than this value), Maximum Total Value (If customer purchase is less than this value), Related Categories (Valid only for products of the categories / subcategories Selected)

If the product is not registered, click Catalog >> After clicking the NEW PRODUCT button. (Note: You may maintain the status as off or pending on this Gift / Gift / Product)

After registering the product, return to the Catalog >> Gift Ideas and Gifts and follow this procedure to register the Gift

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