

# How to Manage and Import Multiple Customer Orders from Magazine Luiza Marketplace / IntegraCommerce?

After setting up the Luiza Marketplace / IntegraCommerce Magazine in the Control Panel >> Settings >> IntegraCommerce

01) Access the Control Panel

02) After login click on Catalog >> IntegraCommerce

03) After connecting the application to the IntegraCommerce Marketplace, click on: Manage and import multiple client requests from IntegraCommerce Marketplace

04) After accessing the page, in Status you can filter the orders

Next to the order number select the checkbox

Scroll to the bottom of the page and select the option:

Import selected orders or Post update to selected (1 order at a time)

Import selected orders

Used to import order data for internal control only. Do not send emails to the customer, the IntegraCommerce Marketplace communicates the customer automatically according to the progress of the order.

Post update to selected (1 request at a time)

Used to manage order progress

After clicking the Confirm button

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