## How to set up an email account in Mozilla Thunderbird?

- 01. Open the account wizard from the File menu> New> Account
- 02. Select Email account
- 03. Click Next.

04. Fill in your name and the email address of nomadaconta@nomedodominio.com Click Next.

06. Select POP

07. In the field Receive messages by this server put mail.nomedodominio.com

08. If there is the field Send messages by this SMTP server, fill in

mail.nomedodomain.com

9. Click Next.

10. In Username fill in your email. Example: nomedaconta@nomedodomain.com

11. If the SMTP Server User Name field exists, repeat the value from the previous step

12. Click Next.

13. In the Account Name fill in any name. Example: Name of Person / Name Company

14. Click Next.

15. Click Finish.

16. At this point, you will be able to receive your emails. Continue to set up sending messages

- 17. Open the Tools menu> Set Up Accounts
- 18. Click Sending Server (SMTP) in the left pane
- 19. Click Add
- 20. In the Description field fill in: Company Name (or any other description)
- 21. In the Server field fill in mail.nomedodomain.com
- 22. Check Server Requires Authentication

23. Fill in username with your email Example: nomedaconta@nomedodominio.com

- 24. Click OK
- 25. You should now associate the new SMTP server with the e-mail account.
- 26. In the left pane, select the main item for the account
- 27. The screen with your default identity (your name and email) will appear.

28. In the Push Server (SMTP) option, select the server you just added

Is ready. Now click on the Receive button and receive your messages

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