

# Layout

## How to insert / edit / delete / activate / deactivate banners?

01) Access the Control Panel

02) After login click Layout >> Banners

How to insert a New Banner?

To insert a banner click the NEW BANNER button

Fill in the fields as per the form's instructions

Note: On 725x100 and 725x50 banners, you need to upload a background image for the continuous background effect.

How to edit a Banner?

Select the desired banner and click on the EDIT button

How to delete a Banner?

Select the desired banner and click the DELETE button

How to disable a Banner?

In the desired banner line click on the red ball

How to activate a Banner?

In the desired banner line click on the green ball

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Author: MFORMULA

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