## **Mercado Libre**

## How to Manage and import multiple orders from MercadoLivre customers?

After setting up the MercadoLivre in the Control Panel >> Settings >> MercadoLivre

- 01) Access the Control Panel
- 02) After login click on Catalog >> MercadoLivre
- 03) After connecting the application to the MercadoLivre , click on:

Manage and import multiple orders from MercadoLivre customers

04) After accessing the page, in Status you can filter the orders

Next to the order number select the checkbox

Scroll to the bottom of the page and select the option:

Import selected orders or Post feedback to selected

After clicking the Confirm button

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