# Settings

## How to insert a text or html at the top of the control panel >> invoice / export invoice / packing slip of orders?

01) Access the Control Panel

02) After login click Settings >> Orders Setting

03) In the Custom Text / HTML line in Admin >> Invoice / Invoice Export / Packingslip click Options >> EDIT

04) Enter text or HTML code

05) After clicking on the UPDATE button

Automatically this text will appear at the top of the invoice / export invoice / packing slip of the orders

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