Administration of extra pages

How to insert / delete an extra page group?

1. Click Tools menu> Manage Group Extras.
2. To insert click the New File button.
3. In the title of the page enter the name of the page group.
4. In the edit field, enter the text you want to add, and you can use different colors, sizes, and fonts. It works pretty much like Word.
5. To end click the insert button.

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